

PARLBY CREEK - BUFFALO LAKE
Water Management
Project Review Board

Office of the Chairman

P.O. BOX 15400, 5004 - 47A STREET . LACOMBE . ALBERTA . TOC ISO

Telephone: 782 2202

Fax: 782 3077

PARLBY CREEK - BUFFALO LAKE WATER MANAGEMENT PROJECT REVIEW BOARD
REVIEW PROCESS

The process directed by Ministerial Order No. 4/91 (Attachment 1) is a public review of the environmental impact assessment report prepared by Environmental Management Consultants entitled Parlby Creek - Buffalo Lake Development Project. This public review is being conducted by a Review Board of three members: Mr. Don Thorne, Chairman; Mr. Charles Weir; and Mr. Ronald Peiluck.

The public review process is intended to assist the Review Board in identifying potential environmental impacts through public consultation. Interested parties may present their views through oral and written submission for consideration by the Review Board. The Review Board will formulate its advice and recommendations based on information supplied to it. The Review Board's advice and recommendations will be in the nature of a report to be submitted to the Minister of the Environment.

The procedures formulated by the Review Board are as follows:

1. The Review Board invites submissions from individuals and groups. Written submissions will be accepted up to the end of the hearing on May 22, 1991. Submissions should be sent to the Review Board's office, P.O. Box 15400, Lacombe, Alberta, TOC ISO.
2. Receipt of notice of intent to participate should be received at the Review Board's Office not later than Friday, May 10, 1991 to allow for scheduling of presentations. Notice of Intent to participate can be conveyed by letter and memo to the Review Board or by phoning the Review Board's office at 782-2202.
3. The Review Board will receive oral presentations from individuals and groups who do not wish to make a written presentation.
4. The Review Board will hear such presentations on May 21 and 22, 1991 in the Village of Alix at the Community Hall commencing at 10:00 a.m. Presentors should have five (5) copies of their submission available at the time of presentation.

5. The review will be conducted by the Review Board in the following fashion, subject to any changes decided by the Review Board:
 - a) Opening remarks from the Review Board.
 - b) Proponent will make a brief presentation on project.
 - c) Individuals and groups will present their submissions written or oral. In the order:
 - 1) pre-registered individuals or groups
 - 2) non-registered individuals or groups
 - d) Questions from registered intervenors to the proponent.
 - e) Questions from the Review Board to individuals, groups or proponent.
 - f) Opportunity for proponent's closing remarks.
 - g) Review Board's closing remarks.

NOTE: The Review Board reserves the right to further question individuals or groups prior to closing remarks.

6. The Parlby Creek - Buffalo Lake Development Project Environmental Impact Assessment Report will be available for viewing during normal office hours, 8:15 to 16:30, at the Parlby Creek - Buffalo Lake Water Management Project Review Board's office, 5004-47A Street, Lacombe, Alberta and in the following locations: the municipal offices of Alix, Bashaw, Mirror, and Rochon Sands, and the Stettler County office.
7. Participant funding may be made available. See Attachment 2.

PROVINCE OF ALBERTA

DEPARTMENT OF THE ENVIRONMENT

MINISTERIAL ORDER NO. C-4/91

THE DEPARTMENT OF THE ENVIRONMENT ACT

WHEREAS the Minister of the Environment (the "Minister") may establish a board to act in an advisory capacity in connection with any of the policies, programs, services, or other matters under his administration.

AND WHEREAS the Minister has established a policy and program to identify and assess the environmental impacts of proposed developments in Alberta through the Environmental Impact Assessment Guidelines for the preparation of environmental impact assessment reports.

AND WHEREAS the Minister, pursuant to Section 8 of the Land Surface Conservation and Reclamation Act, has the authority to require the preparation of an environmental impact assessment report.

AND WHEREAS it has been proposed that a multi-purpose water management project for the purposes of agriculture, flood control, wildlife habitat enhancement, municipal water supply and stabilization of water levels in Buffalo Lake be implemented by the pumping of water from the Red Deer River (the "project").

AND WHEREAS the Minister has required on November 7, 1989 pursuant to Section 8 of the Land Surface Conservation and Reclamation Act, the preparation and submission of an environmental impact assessment report.

AND WHEREAS it is required that public consultation be undertaken in the preparation of an environmental impact assessment so that the public is able to identify potential environmental impacts and concerns.

AND WHEREAS Environmental Management Associates has prepared and submitted an environmental impact assessment report to the Minister entitled "Parlby Creek - Buffalo Lake Development Project Environmental Impact Assessment" together with associated supplemental information.

AND WHEREAS it is necessary and desirable to conduct public hearings regarding the environmental impact assessment report of the project.

THEREFORE I, RALPH P. KLEIN, Minister of the Environment, pursuant to Section 6 of the Department of the Environment Act hereby establish a board to be known as "The Parlby Creek - Buffalo Lake Water Management Project Review Board" to advise and make recommendations on the environmental impact of the project upon the following terms and conditions:

A. MEMBERSHIP

1. The Review Board shall consist of the members set out on the attached Schedule "A".
2. The members of the Review Board shall be paid remuneration and reasonable travelling and living expenses as specified in Schedule 1, Part A of the Committee Remuneration Order being Order in Council 1175/80.
3. The term of the Review Board shall be until a final report as described in section "D" is accepted by the Minister.

B. TERMS OF REFERENCE

The Terms of Reference of the Review Board shall be to hold public hearings:

1. To review the environmental impact of the project and the proposed mitigative measures, including an examination of the following:
 - a) the expected impacts on the quantity and quality of the water supply for the villages of Alix and Mirror;
 - b) the expected impacts on the water fowl, shore birds, and colonial nesting birds of Buffalo Lake;
 - c) the expected impacts on the Northern pike fisheries of Buffalo Lake and the Parlby Creek conveyance system;
 - d) the expected impacts on the water quality of Buffalo Lake and the Red Deer River;
 - e) the expected impacts on Alberta's requirement to meet its water quality and water quantity obligations under the Apportionment Agreement and the South Saskatchewan River Basin Plan, and
 - f) the expected impacts on the population, economy, resource/land use, and the services/infrastructure surrounding Buffalo Lake.
2. To review the degree to which the local citizens' concerns have been addressed by the proponent.
3. To provide advice regarding the environmental acceptability of the project and terms and conditions as appropriate for inclusion in the necessary permits and licences.

Areas of Federal responsibility

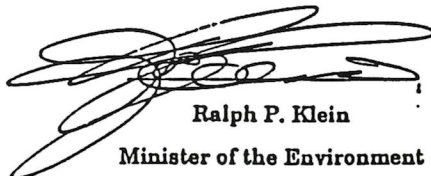
C. PROCEDURES

1. Subject to the approval of the Minister and the procedures hereinafter described, the Board shall make rules or procedures governing the calling of meetings and hearings, intervenor funding, the procedure to be used at and conduct of the meetings and hearings, reporting, and any other matters as required.
2. The Review Board shall hold public hearings in the Village of Alix.
3. The Review Board will establish and announce the date of public hearings in a reasonable and timely manner.
4. The Review Board will receive written and oral submissions from the public upon the EIA and any matter falling within the Terms of Reference of the Board.

D. REPORTING

1. The Review Board shall complete its review on a timely basis consistent with the Terms of Reference.
2. The Review Board shall provide a report to the office of the Minister of the Environment,
3. The Minister of the Environment will make the report public in a timely fashion.

DATED at the City of Edmonton, in the Province of Alberta, this 27 day
of MARCH, 1991.



Ralph P. Klein
Minister of the Environment

SCHEDULE "A"

**MEMBERSHIP OF THE PARLBY CREEK - BUFFALO LAKE WATER
MANAGEMENT PROJECT REVIEW BOARD.**

1. MR. DONALD THORNE, CHAIRMAN
2. MR. CHARLES H. WEIR
3. MR. RONALD V. PEILUCK

FUNDING ASSISTANCE GUIDELINES FOR PUBLIC PROCEEDING OF THE PARLBY CREEK - BUFFALO LAKE WATER MANAGEMENT PROJECT REVIEW BOARD

The Parlby Creek - Buffalo Lake Water Management Project Review Board will be holding a public hearing in Alix, Alberta, May 21 - 22, 1991 to hear submissions from the public regarding potential environmental impacts associated with the Parlby Creek - Buffalo Lake Development Project. To help citizens and groups participate effectively in the hearing, the Review Board is making funding assistance available to offset direct costs of participating in the hearing. Assistance will be provided to deal only with matters within the Terms of Reference established for the Review Board.

Eligible costs would include:

- * Fees for professional time
- * Out-of-pocket expenses for attendance at all or a part of the proceeding. Mileage will be reimbursed at twenty-six (26) cents per kilometer.
- * Significant out-of-pocket costs for other disbursements such as telephone calls, typing, postage and other services or material essential at the proceeding.

All costs must be necessary and be supported by receipts.

Individuals requesting funds for these costs should take the following action:

Provide a completed Funding Assistance Request Form (Attachment 3) to the Review Board, but not later than fourteen (14) days following completion of the hearing. The Review Board will review the request to ensure they are reasonable and directly related to the hearing.

Summary

The intent of the policy on assistance for participation in the Parlby Creek - Buffalo Lake Water Management Project Review Board is to ensure the hearing is effective and efficient, with full participation by the public. The above guidelines will assist individuals and groups and ensure that assistance is provided in a fair and equitable manner. It should be noted that, as the purpose of the hearing is to gather information from the public, the hearing sessions will be informal, therefore it is expected that participants will not require legal counsel. If there are questions respecting the use of the Funding Assistance Request form, matters not dealt with in these guidelines, please contact Mr. Don Thorne, Chairman, telephone 782-2202 or fax 782-3077 as soon as possible.

Don Thorne
Chairman
Parlby Creek - Buffalo Lake Water Management Project Review Board.

April, 1991

REQUEST FOR FUNDING ASSISTANCE
FOR PARTICIPATION IN THE PARLBY CREEK - BUFFALO LAKE WATER
MANAGEMENT PROJECT REVIEW BOARD PUBLIC HEARING

1. Name of Individual & Group: _____

Address: _____

Telephone Number: _____

Fax Number: _____

I/We have received the funding assistance guidelines and wish to make the following application.

2. Expertise and Advice

Type of expertise being provided:

Subject matter of the submission:

Expected Cost of Assistance:

Providing Advice

Per diem rate: _____ hours @ _____ \$/hr = _____

Estimated Out-of-Pocket Expenses: _____

Other necessary services
(typing, paper, telephone) _____

TOTAL _____

Upon completion of this form, mail, courier, or fax the form and any supporting documents directly to:

Parlby Creek-Buffalo Lake
Water Management Project Review Board
P.O. Box 15400
5004 47A Street
LACOMBE, ALBERTA
T0C 1S0
FAX: 782-3077

PARLBY CREEK - BUFFALO LAKE

Water Management

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NEWS RELEASE

April 19, 1991

For Immediate Release

REVIEW BOARD TO HOLD PUBLIC HEARING IN ALIX ON PARLBY CREEK-BUFFALO LAKE DEVELOPMENT PROJECT

A public hearing on the environmental impact assessment report on the Parlby Creek-Buffalo Lake Development Project will be held at the Community Hall in Alix on May 21 and 22, 1991.

The hearing, which begins at 10 a.m. each day, will be conducted by the three-member review board recently established by a Ministerial Order issued by Environment Minister Ralph Klein.

Groups or individuals wishing to participate in the hearing through either written or verbal submissions must notify the Review Board of their intention by Friday, May 10, 1991. The Board's office is located at 5004 - 47 A Street Lacombe, telephone 782-2202 (fax 782-3307). The mailing address is: Box No. 15400, Lacombe, Alberta, T0C 1S0.

Rules of procedure for the public hearing plus information on participant funding are available at the Board office.

Also, copies of the three volumes of the environmental impact assessment report on the Parlby Creek-Buffalo Lake Development Project, prepared by Environmental Management Associates of Calgary, are available for viewing at the Board office and the following locations: the municipal offices of Alix, Bashaw, Mirror and Rochon Sands, and the Stettler County Office.

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Don Thorne, an independent businessman and former mayor of the Town of Lacombe, is Chairman of the Board. The other two members are Charles Weir, an Edmonton engineer and surveyor, and Ronald Peiluck of Bragg Creek, President and C.E.O. of Scope Environmental Auditing Services Corporation.

For more information contact:

Parlby Creek-Buffalo Lake
Water Management Review Board
Lacombe, Alberta
782-2202